



Meeting Summary, June 8th, 2017
Meeting Location – City of Salem WWTP, Willow Lake

OTAC Members		
<i>Dennis Wells</i>	<i>Cascadia Labs, President</i>	<i>2017 Present</i>
<i>Ken Yeomans</i>	<i>Pixis Labs</i>	<i>2017 Present</i>
<i>Marsha Farooqui</i>	<i>Portland Water Bureau</i>	<i>2018 Present</i>
<i>Rory White</i>	<i>Consultant, Analytical Labs, OELA</i>	<i>2018 Present</i>
<i>Steve Thompson</i>	<i>Clean Water Services</i>	<i>2018 Present</i>
<i>Chuck Lytle</i>	<i>City of Portland</i>	<i>2019 Present</i>
<i>William Michalek</i>	<i>Umpqua Testing Service, OELA</i>	<i>2019 Present</i>
<i>Rodger Voelker (pending)</i>	<i>OG Labs, Eugene</i>	<i>2020 Not Present</i>
<i>Darrell Auvil</i>	<i>Apex Labs, Secretary</i>	<i>2019 Present</i>
ORELAP STAFF:		
<i>Dr. John Fontana</i>	<i>OHA/Public Health Lab Director</i>	<i>Not Present</i>
<i>Gary K. Ward</i>	<i>Guest, former ORELAP</i>	<i>Not Present</i>
<i>Stephanie Ringsage</i>	<i>OHA/ Lab Compliance Manager</i>	<i>Not Present</i>
<i>Rita Youell</i>	<i>ORELAP Staff</i>	<i>Not Present</i>
<i>Chris Redman</i>	<i>ORELAP Program Administrator</i>	<i>Present</i>
<i>Elizabeth Garcia</i>	<i>ORELAP Assessor</i>	<i>Not Present</i>
<i>Ryan Pangelinan</i>	<i>ORELAP Assessor</i>	<i>Not Present</i>
<i>Alia Servin</i>	<i>ORELAP Assessor</i>	<i>Not Present</i>
<i>Scott Hoatson</i>	<i>DEQ QA Officer</i>	<i>Not Present</i>
GUESTS:	<i>Dennis Morgan (Analytical Lab/Consulting); Kent Patton (Apex Labs/Promium)</i>	

1. **Welcome / Additions to Agenda:** Dennis called meeting to order @ 10:10
2. **Review of last meeting summary:** Minutes were approved with one change. Meeting in August was moved to Aug 17th. In Hillsboro due to potential conflict with training.
3. **ORELAP:** Ryan and Alia are training for drinking water cert. Liz and Chris are training for Micro-analyses. Ryan is also headed to Chicago. Ryan knows organics and analysis. Alia is good at metals. Heather w/ DEQ can do Micro assessments; she is on loan for some time. Rae Ann Haines has officially retired, has maxed out her hours and months. Could she be hired as a subcontractor or hired by Dade/Moeller? Or other sub?

Currently the time between audits is moving towards 3 years. TNI standard is 24 months +/- 6 months. Chris acknowledged that OTAC may get ding'd for this on audit from EPA/other. Most of the labs on the 3 year schedule are out of state labs. Most in-state labs are right at the 30 month / 2.5 years. May take 3-4 years to get back on 2 year cycle. Could use more staff, but that is unlikely. Could use Dade/M for out of state labs, but this increases costs and could potentially lose some out of state labs, which could cause increase in in-state labs to cover the gap.

Invoices for ORELAP assessments go out 6 months prior. Once the application fee is cleared, then the assessment fee is next.

4. **Cannabis Update:** Approximately 18 labs are approved. Some are partial Certs. Up to 12 more labs are in application process. How many will remain? Expecting a drop in the number labs over time. Only 1 sampling lab currently. Recent rule changes regarding Cannabis sampling. Some concern over the Cannabis labs sampling procedures. Stone Environmental put on a training session for Cannabis sampling and had a relatively good turnout of 32 people.
5. Due to some rule language, the GC/FID has been moved into it's own group, separate from VOC/SVOC. This may increase costs \$200 for this. The language needs to be changed.

OTAC members are hoping new rules/changes would be openly discussed with them in the future, prior to the rule being released. And then subsequently changed in the Legislature. OTAC can be a good resource!

Dennis Wells asked a question...do we need a letter to OHA/ORELAP regarding new rules? Rory and Dennis M with volunteered, will be an OTAC letter.

Chuck attended the OELA meeting. Meeting was "excellent" and liked the Vendor presence. Venue (Salem Convention Center) was good, but costly, which was offset by vendor fees. Rory asked about a list of the labs in attendance. DMR QA may have a public list of labs.

6. **CAR (Corrective Action Records)** Needs definition? If you revise a report due to a client complaint....it is a CAR.
If client complains about the lab location....yes, it is a CAR J
If client fills out online form/complaint, it MAY need to be addressed. Does not appear to be a clear line here regarding CARs.
Gary had a list of examples on CAR/ NO CAR decisions.
Can we reproduce that Excel sheet? Dennis M. may have it.
7. **No Announcements.**
8. **Next meeting: à August 17th, 2017 Public Health Lab Hillsboro, OR**