



**Meeting Summary, October 12, 2017**  
**Meeting Location – Willow Lake WWTP, Salem, OR**

<b>OTAC Members</b>		
<i>Dennis Wells</i>	<i>Cascadia Labs</i>	<i>2017 Present</i>
<i>Ken Yeomans</i>	<i>Pixis Labs</i>	<i>2017 Present</i>
<i>Marsha Farooqui</i>	<i>Portland Water Bureau</i>	<i>2018 Present</i>
<i>Rory White</i>	<i>Consultant, Analytical Labs, OELA</i>	<i>2018 Not Present</i>
<i>Steve Thompson</i>	<i>Clean Water Services</i>	<i>2018 Not Present</i>
<i>Chuck Lytle</i>	<i>City of Portland</i>	<i>2019 Present</i>
<i>William Michalek</i>	<i>Umpqua Testing Service, OELA</i>	<i>2019 Present</i>
<i>Rodger Voelker</i>	<i>OG Analytical, Eugene</i>	<i>2019 Present</i>
<i>Darrell Auvil</i>	<i>Apex Labs, Secretary</i>	<i>2019 Not Present</i>
<b>ORELAP STAFF:</b>		
<i>Dr. John Fontana</i>	<i>OHA/Public Health Lab Director</i>	<i>Not Present</i>
<i>Gary K. Ward</i>	<i>Guest, former ORELAP</i>	<i>Not Present</i>
<i>Stephanie Ringsage</i>	<i>OHA/ Lab Compliance Manager</i>	<i>Present</i>
<i>Rita Youell</i>	<i>ORELAP Staff</i>	<i>Not Present</i>
<i>Chris Redman</i>	<i>ORELAP Program Administrator</i>	<i>Not Present</i>
<i>Lizabeth Garcia</i>	<i>ORELAP Assessor</i>	<i>Not Present</i>
<i>Ryan Pangelinan</i>	<i>ORELAP Assessor</i>	<i>Not Present</i>
<i>Alia Servin</i>	<i>ORELAP Assessor</i>	<i>Not Present</i>
<i>Scott Hoatson</i>	<i>DEQ QA Officer</i>	<i>Not Present</i>
<b>GUESTS:</b>	<i>Kim Ramsey (Neilson Research), Dennis Morgan (Analytical Lab/Consulting), Kristen Thomas (City of Portland).</i>	

1. **Welcome / Additions to Agenda:** Dennis called meeting to order @ 10:10
2. **Review of last meeting summary:** August and June minutes approved.
3. **ORELAP:**

Stephanie R: Requested comments regarding the website be directed to her. Passed out “Average Days from Assessment to Report” & “Inspections per Month”.

Lizabeth now drinking water certified for micro.  
 Lizabeth & Alia also passed crypto.  
 Stephanie commended her staff and their efforts.

Drinking water department settled their budget. \$10,000 approved for radchem training. TNI forum on environmental accreditation training is in Albuquerque in January.

ORELAP assessors have 4 cannabis labs lined up for assessments the week of 10/16. Assessments done during July were all in state labs. It remains ORELAP’s goal to perform 5

lab assessments per month. Info on labs to be audited is tracked such that determinations of the number of assessors and days required to perform the audit can be proactively planned.

Cannabis labs are now in a deny or withdraw status regarding ORELAP's policy. Passed out a formal letter for lab compliance as well as Lizbeth's email from 7/25 regarding PT's.

A discussion involving some cannabis labs and their ignorance of how PT programs function was noted. History: During initial set up of the program for Oregon, Phenova was the only TNI approved PT provider that stepped forward. Ty Garber of Phenova is and remains the "go to" contact for cannabis PT's. A possible in matrix PT for pesticides is being investigated by Phenova. For potency there exists a memo of understanding between ORELAP & Phenova dictating that ORELAP is responsible for the storage and distribution of the potency in matrix PT.

Complaints from the Oregon drinking water department regarding reports are still a large issue for ORELAP. Joe Carlson of the DW department states this is a continuing problem, even seeing issues with incorrectly modified amended reports. Examples of incorrect reports include a change from absent to present, incomplete reports and/or results, lack of lab that did the analysis properly identified, summation of 226/228 for radium analysis, and timely reporting. Since the TNI standard requires complete reports the DW department feels justified in having ORELAP investigate their complaints about the labs that are ORELAP/NELAP labs. Stephanie emphasized that training is needed for non-contract labs that are not ORELAP/NELAP certified.

A large issue is that labs can not report per our TNI quality system, since qualifiers can not be reported in the state template format. Dennis Morgan noted that contract labs must follow TNI reporting requirements whereas small lab operators are controlled by their own criteria. Stephanie noted that lots of the complaints are generated by the smaller labs. Dennis also noted ORELAP cannot collect revenue from investigations about complaints done by ORELAP unless an on-site assessment is involved and why can't ORELAP obtain revenue for extra staff to perform complaint investigations from the DW department. Marsha noted there is a lack of info out from the state DW department regarding "how to" properly report as well as the new web reporting protocols.

Dennis Wells questioned Stephanie about the meeting ORELAP was expected to have with OLCC that was mentioned in the August OTAC meeting. Stephanie replied that there has not been a meeting.

Chuck brought up the MUR update, as well as an ODIE issue with the new versions of 624 & 625. It was reported that there was an IT glitch involving these methods as well as 608. Kim Ramsey also noted deficient ODIE issues with respect to these methods. Dennis Morgan noted their lab had ODIE upload issues in March & September and knows currently of another small lab having upload problems. Stephanie responded to take screenshot printouts of errors encountered and forward them to her.

Bill brought up an OELA request for a list of accredited labs in the state and the methods for which they are accredited. Such an excel spreadsheet or something of the like would be a very useful tool for Oregon labs. The new OHA website for ORELAP is not user friendly for searching for labs that can do the analytical and is ORELAP certified. Kim noted in the past there was such a tool that all the labs found useful.

**4. Other Items of Note**

Chuck: 2 co-chairs are available for short school presentations. Contact he or Kristen. As this is primarily for operators for small water/wastewater facilities Chuck describes this as a function that is done all over the state and is an opportunity for the dissemination of information. Kristen to do a presentation on how to read a report issued by a lab. Chuck to lead a discussion on how to read a QA report and noted a need to have DEQ permit writers in attendance. There were statements by several in attendance questioning the experience, oversight and quality of permits being written. Example issue noted by Dennis Morgan that values are now written into permits that are less than drinking water quality criteria.

Dennis Morgan: Brought up the need to have the state require that these small water/wastewater labs require accreditation. Chuck noted these operators do not view a TNI accreditation as a worthwhile requirement.

Dennis Morgan: The OELA conference has been set for April 2018. Any vendor ideas contact Bill, Kim, or Dennis. Dennis also mentioned that OELA may go forward with the possibility of a laboratory as an OELA member, as opposed to only the individual membership as is currently the manner of belonging to OELA.

Stephanie: Pam Swanson's former position has been filled. Reportedly a new individual, Patrick, starts 11/1/17.

**5. Next meeting: à Oregon Public Health Lab, Hillsboro, OR, December 14<sup>th</sup>, 10am.**